

All police impounds require a release form through Central Police Records before any vehicle can be reclaimed by the registered owner.

A vehicle will be released to the registered owner; only after all police holds have been removed from the vehicle.

Impounded vehicles will only be released to the registered owner(s) of the impounded vehicle with proof of identification and ownership.

Before a vehicle is released to the registered owner, the vehicle must be currently registered and titled, or the owner must provide current registration or title, or an authorized or notarized bill of sale to be in compliance with the State Code of Iowa.

Should the registered owner of the vehicle be unable to claim the vehicle due to incarceration, injury, or distance, the registered owner may authorize the vehicle to be claimed by another party. The authorization will be in writing with the appropriate notarized documentation. Any questionable release must be authorized by a supervisor prior to the release of the vehicle. If a Records supervisor is unavailable, any other supervisor may give the authorization for the release.

If the vehicle has been in storage starting on the eleven (11th) day to get the vehicle released there will be an additional \$20.00 dollar administration fee. This fee is payable at police records.

Central Police Records hours are as follows:
7:00 AM and 6:00 PM, Monday through Friday
Closed on weekends and Holidays
Phone 712-328-4715 same hours and days